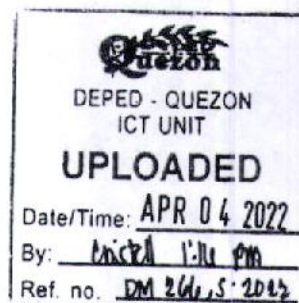




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



1 April 2022

**DIVISION MEMORANDUM**

DM No. 266, s. 2022

**SUBMISSION OF DATA ON SCHOOL SITES WITH INFORMAL SETTLERS**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors (PSDSs)  
School Heads in-charge of Governance and Operations (SHIGOs)  
Public Elementary and Secondary School Heads  
Division Engineer  
Division School Titling TWG  
All Concerned

1. With reference to **OUA Memorandum 00-0322-0180**, titled **Planned Fora and Conferences on School Sites with Informal Settlers**, everyone is directed to submit data on school sites with informal settlers using the template hereto attached. The template can be accessed through this link [tinyurl.com/sdoquezonIS](http://tinyurl.com/sdoquezonIS).
2. To facilitate smooth submission, the SHIGOs in coordination with the PSDSs are advised to submit the report through [quezontitling@gmail.com](mailto:quezontitling@gmail.com) on or before **April 5, 2022**. Relatively, the **Division TWG on School Site Titling** are also advised to disseminate this information to their clustered areas.
3. For faster monitoring of the submission, please name your report following this format; **IS\_Name of District**, i.e. **IS\_Atimonan I District**.
4. Please see attachments for your information and guidance.

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)  
Website: [www.depedquezon.com.ph](http://www.depedquezon.com.ph)



Republic of the Philippines  
**Department of Education**  
Region IV-A  
**SCHOOLS DIVISION OF QUEZON PROVINCE**

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5. Immediate and widest dissemination of this Memorandum is earnestly desired.

**ELIAS A. ALICAYA JR., EdD** ✓  
Assistant Schools Division Superintendent  
Officer-in-charge  
Office of the Schools Division Superintendent

sgodrra04/01/2022

DEPEDQUEZON-TM-SDS-04-009-003

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Email Address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)  
Website: [www.depedquezon.com.ph](http://www.depedquezon.com.ph)



## DATA OF DEPED SCHOOL SITES WITH INFORMAL SETTLERS

Region: \_\_\_\_\_

Division: \_\_\_\_\_

Name of School	Proof of Ownership/ Possession	Total Land Area	Number of Informal Settlers	Type of Structure Constructed by Informal Settlers (Concrete/Light Materials)	Portion of School sites occupied by Informal Settlers (in square meters)	Name of Informal Settlers (if available)	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Prepared by:

Approved by:

\_\_\_\_\_  
Schools Division Superintendent



OUAD00-0322-0180  
To authenticate the document,  
please scan the QR Code.

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0322-0180**  
**MEMORANDUM**  
23 March 2022

**For: Regional Directors**  
**Schools Division Superintendents**  
**ESSD and SGOD Chiefs**  
**Education Facilities Division (EFD), Regional and Division**  
**Engineers and Architects**

**Subject: PLANNED FORA AND CONFERENCES ON SCHOOLS WITH**  
**INFORMAL SETTLERS**

The Office of the Undersecretary for Administration (OUA), in coordination with the Office of the Assistant Secretary for Legal Affairs (OASLA), is set to conduct fora and/or conferences on schools with informal settlers.

This activity on School Land Issues and Proposed Solutions will initially cover the following subject matters.

1. Presentation and Discussion on the Draft Bill on DepEd School Sites
2. Handling Informal Settlers in School Properties
3. Presentation, Analysis and Recommendation on Current Cases
4. Others

For the identification of target participants, the addressees above are hereby instructed to submit the names and addresses of schools that have information settles in their premises, including the number of households. Kindly register through this link: <https://bit.ly/SchoolswithIS> on or before April 1, 2022.

For more information, queries and concerns on this subject, kindly contact the OUA through email at [usec.admin@deped.gov.ph](mailto:usec.admin@deped.gov.ph).

For your information and immediate compliance.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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**Office of the Undersecretary for Administration (OUA)**

*[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]*

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207  
Email: [usec.admin@deped.gov.ph](mailto:usec.admin@deped.gov.ph); Facebook/Twitter @depedtago





Republic of the Philippines  
**Department of Education**

Office of The Assistant Secretary for Legal Affairs

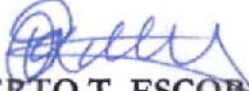
**Sites Titling Office**

**MEMORANDUM**

**DM-LA/STO-2022 - 02**

**TO :** ALL REGIONAL DIRECTORS

**ATTENTION:** SCHOOLS DIVISION SUPERINTENDENTS

**FROM :**   
ATTY. ALBERTO T. ESCOBARTE, CESO II  
Assistant Secretary

**SUBJECT :** SUPPLEMENTAL TO THE **OUA MEMO 00-0322-0180** RE  
PLANNED FORA AND CONFERENCES ON SCHOOL  
SITES WITH INFORMAL SETTLERS

**DATE :** March 24, 2022

In connection with the Memorandum OUA MEMO 00-0322-0180 dated March 23, 2022 from Undersecretary Alain Del B. Pascua, Undersecretary for Administration, regarding the planned fora and conferences on schools with informal settlers, and in view of attaining the mandate of the Department of Education (DepEd) to provide a safe, sustainable and nurturing environment for our learners, the above-signed hereby requests the Schools Division Offices (SDOs) to submit the list of schools with informal settlers.

The subject request is aimed to generate data of school sites with informal settlers in order to validate the magnitude of the problem of informal settlers within public school sites for policy direction in addressing such concern. The SDOs shall submit the lists of school site with informal settlers **on or before April 8, 2022** through this link <https://drive.google.com/drive/folders/1CpwLjItDd6QxHHHWE5swIA3aFPMYxQpL?usp=sharing>.

For any clarification, please contact Mr. Sobair G. Bato of the Sites Titling Office through the following contact details: (02) 8-637-3743 and [sto@deped.gov.ph](mailto:sto@deped.gov.ph).

For immediate compliance and please be guided accordingly.